

Dear GP Practice

HR PASSPORT

If you use a GP in our flexible GP pool you can be assured they are compliant with our HR checks. This following is included in their Herefordshire HR passport:

- Proof of identify & Right to Work in the UK – If on a visa the visa is checked
- Current GP registration
- In date medical indemnity
- is registered with the GMC
- is on the National Performers List.
- References (last 5 years of employment)
- Recent Enhanced DBS check (Issued no longer than 6 months from start date and checked on a 3 year basis)
- Clinical Occupational sign off – which includes all immunisations checked
- Clinical COVID19 Risk assessment (identifying low, medium or high risk)
- Emergency contact details on file
- A full employment history, together with a satisfactory written explanation of any gaps in employment.

It would also include that they are up to date with these mandatory training requirements:

Statutory:

COSHH Awareness	Infection and Prevention Control
Equality and Diversity	Patient Handling (Clinical Staff)
Fire Safety	Mental Capacity Act (MCA)
GDPR	Prevent
Information Governance	Risk Assessment
Health and Safety	

Mandatory:

Bullying and Harassment	Resuscitation
Conflict Resolution	Safeguarding Children Level 3
Counter Fraud	Safeguarding Adults Level 3
Display Screen Equipment (DSE)	

Role specific:

Anaphylaxis	Privacy and Dignity
Child and Adult Basic Life Support	